



SUPPLEMENTAL/BID BULLETIN NO. 5
For LBP-HOBAC-ITB-GS-20180705-01

PROJECT : **Ten (10) Lots of Alarm Monitoring Services and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System (FBAS) Devices for Various LANDBANK Branches Group**

IMPLEMENTOR : **Procurement Department**

DATE : **August 22, 2019**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The Breakdown of Cost of Supply, Delivery, Installation and Activation of Fire & Burglar Alarm System Devices per Branch (Annex F), GCC Clause 10.0 of Section V (Special Conditions of Contract), Section VII (Specifications), Schedule of Prices and Checklist of Bidding Documents for the Procurement of Goods and Services (Item Nos. 8 & 14 of the First Envelope – Eligibility & Technical Components section and Item Nos. 2 & 5 of the Second Envelope – Financial Component section) have been revised. Please see attached revised specific sections of the Bidding Documents.
- 2) The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is re-scheduled to **August 29, 2019, 11:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.


ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Special Conditions of Contract

GCC Clause	
1.1(g)	The Procuring Entity is LAND BANK OF THE PHILIPPINES (LANDBANK).
1.1(i)	The Supplier is _____.
1.1(j)	The Funding Source is: The Government of the Philippines (GOP) through LANDBANK's Corporate Budget for the contract approved by the Board of Directors for 2018 in the total amount of One Hundred Four Million One Hundred Fifty Two Thousand Pesos Only (Php104,152,000.00).
1.1(k)	The Project Site is indicated in Section VI, Schedule of Requirements
5.1	The Procuring Entity's address for Notices is: Procurement Department Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila Telephone (+632) 522-0000 or 5512200 local 7370 Fax (02) 528-8587 Email lbphobac@mail.landbank.com The Supplier's address for Notices is:
6.2	Delivery and Documents – The delivery terms applicable to this Contract are delivered to Various LANDBANK Offices as per Purchase Order/Contract. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination. Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirements. Upon the delivery of the Goods to Various LANDBANK Offices, the Supplier shall notify LANDBANK Procurement Department and present the following documents:

- (i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;
- (iii) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel;
- (iv) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and

For purposes of this Clause, the LANDBANK's Representative at the Project Site shall be the Managers/ Heads of Various LANDBANK Offices where the Goods are to be delivered and/or installed.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit.

Transportation –

Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

The Procuring Entity accepts no liability for the damage of Goods during transit. Risk and title to the Goods will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.

Patent Rights –

The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.

10.0	Payment shall be through direct credit to the winning bidder's deposit account with LANDBANK. The winning bidder is required to maintain a deposit account with LANDBANK's Cash Department or any of its Branches.
13.4(c)	Expiration of performance security should be six (6) months after the last date of delivery/end of contract for staggered deliveries, multi-year contracts and for contracts with adjustment in implementation date, whichever is applicable. In any case, the winning bidder shall cause the extension of the validity of its performance security at no cost to LANDBANK.
16.1	The Goods may be inspected by the LANDBANK's authorized representatives at the Supplier's showroom/ plant/production area and/or in the project site.
17.3	No further instructions.
17.4	No further instructions.
21.1	If the bidder is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Specifications

Lot No.	Specifications	Statement of Compliance																																	
		<p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>																																	
	<p>Alarm Monitoring Services, and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices for LANDBANK Offices</p>	<p>Please state here either “Comply” or “Not Comply”</p>																																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 85%; text-align: center;">Group</th> <th style="width: 10%; text-align: center;">No. of Offices</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">1</td><td>North NCR Branches Group (NNCRBG)</td><td style="text-align: center;">50</td></tr> <tr><td style="text-align: center;">2</td><td>South NCR Branches Group (SNCRBG)</td><td style="text-align: center;">48</td></tr> <tr><td style="text-align: center;">3</td><td>North Luzon Branches Group (NLBG)</td><td style="text-align: center;">51</td></tr> <tr><td style="text-align: center;">4</td><td>Central Luzon Branches Group (CLBG)</td><td style="text-align: center;">44</td></tr> <tr><td style="text-align: center;">5</td><td>Southwest Luzon Branches Group (SWLBG)</td><td style="text-align: center;">42</td></tr> <tr><td style="text-align: center;">6</td><td>Southeast Luzon Branches Group (SELBG)</td><td style="text-align: center;">46</td></tr> <tr><td style="text-align: center;">7</td><td>West Visayas Branches Group (WVBG)</td><td style="text-align: center;">39</td></tr> <tr><td style="text-align: center;">8</td><td>East Visayas Branches Group (EVBG)</td><td style="text-align: center;">42</td></tr> <tr><td style="text-align: center;">9</td><td>West Mindanao Branches Group (WMBG)</td><td style="text-align: center;">39</td></tr> <tr><td style="text-align: center;">10</td><td>East Mindanao Branches Group (EMBG)</td><td style="text-align: center;">54</td></tr> </tbody> </table>		Group	No. of Offices	1	North NCR Branches Group (NNCRBG)	50	2	South NCR Branches Group (SNCRBG)	48	3	North Luzon Branches Group (NLBG)	51	4	Central Luzon Branches Group (CLBG)	44	5	Southwest Luzon Branches Group (SWLBG)	42	6	Southeast Luzon Branches Group (SELBG)	46	7	West Visayas Branches Group (WVBG)	39	8	East Visayas Branches Group (EVBG)	42	9	West Mindanao Branches Group (WMBG)	39	10	East Mindanao Branches Group (EMBG)	54	
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	<p>Revised Terms of Reference per Annexes 1–4 and Revised Specifications per Annex D.</p> <p>For current and past suppliers of Alarm Monitoring Services and FBAS Devices for LANDBANK, they must have no delay in the implementation of their ongoing contracts as of the date of opening of bids and must have satisfactory performance in their completed contracts for the past five (5) years.</p>																																		

The following documents shall be submitted inside the eligibility/technical envelope:

- a) Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.
- b) Certificate of Satisfactory Performance/No Delayed Projects issued by the Head, Security Department not earlier than six (6) months prior to the deadline of submission of bid (applicable only for current and past suppliers of alarm monitoring services for LANDBANK). The Certificate shall still be subject to verification during the post-qualification bid.

NOTE: Certificate of Satisfactory Performance/No Delayed Projects shall be requested from Ms. Judy O. Kis-ing, OIC, Security Department at 2nd Floor, LANDBANK Plaza Building, at least five (5) working days prior to the submission of bid.

- c) **List of at least one (1) service station in any key city in the following areas where it has a contract with LANDBANK:**
 - 1. **National Capital Region**
 - 2. **North and Central Luzon**
 - 3. **Southeast and Southwest Luzon**
 - 4. **Eastern and Western Visayas**
 - 5. **Eastern and Western Mindanao**

**Please state here either
"Comply" or "Not Comply"**

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

SCHEDULE OF PRICES

1 Lot No.	2 Item Description	3 Country of Origin	4 Quantity (No. of Offices)	5 Unit price EXW per item	6 Cost of local labor, raw material and component	7 Total price EXW per item (cols. 4 x 5)	8 Unit prices per item final destination and unit price of other incidental services	9 Sales and other taxes payable per item if Contract is awarded	10 Total Price delivered Final Destination (cols. 8 + 9) x 4
1	Alarm Monitoring Services, and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices for LANDBANK Offices	N/A							
1	North NCR Branches Group (NNCRBG):		40						
	a) Alarm Monitoring Services and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices		10						
	TOTAL								
2	South NCR Branches Group (SNCRBG)		38						
	a) Alarm Monitoring Services		10						
	b) Alarm Monitoring Services and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices								
	TOTAL								
3	North Luzon Branches Group (NLBG)		41						
	a) Alarm Monitoring Services		10						
	b) Alarm Monitoring Services and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices								
	TOTAL								

<p>4 Central Luzon Branches Group (CLBG)</p> <p>a) Alarm Monitoring Services</p> <p>b) Alarm Monitoring Services and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices</p> <p>TOTAL</p>		<p>34</p> <p>10</p>				<p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p>
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<p>6 Southeast Luzon Branches Group (SELBG)</p> <p>a) Alarm Monitoring Services</p> <p>b) Alarm Monitoring Services and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices</p> <p>TOTAL</p>		<p>36</p> <p>10</p>				<p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p>
<p>7 West Visayas Branches Group (WVBG)</p> <p>a) Alarm Monitoring Services</p> <p>b) Alarm Monitoring Services and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices</p> <p>TOTAL</p>		<p>29</p> <p>10</p>				<p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p>
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9	West Mindanao Branches Group (WMBG) a) Alarm Monitoring Services b) Alarm Monitoring Services and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices TOTAL		29 10								
10	East Mindanao Branches Group (EMBG) a) Alarm Monitoring Services b) Alarm Monitoring Services and Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices TOTAL		44 10								

NOTE: Breakdown of bid per office and unit prices must be submitted using Form No. 9 and Annexes A-1 & F.

Please credit payment to:

Account Name: _____

Account Number: _____

LBP Branch: _____

 Name of Bidder

 Signature over Printed Name of
 Authorized Representative

 Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

First Envelope - Eligibility and Technical Components

- The First Envelope shall contain the following:

- Eligibility Documents – Class “A”

Legal Eligibility Documents

1. PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:
 - Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Eligibility Documents

2. Duly notarized Omnibus Sworn Statement (sample form - Form No.6)
3. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).
4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).

5. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).
 6. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).
 7. Section VI - Schedule of Requirements with signature of bidder's authorized representative.
 8. **Section VII – Revised Specifications with response on compliance and signature of bidder's authorized representative.**
- Financial Eligibility Documents
9. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
 10. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank.
- Eligibility Documents – Class "B"
11. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
- Technical Documents
12. Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.
 13. Certificate of Satisfactory Performance/No Delayed Projects issued by the Head, Security Department not earlier than six (6) months prior to the

deadline of submission of bid. The Certificate shall still be subject to verification during post-qualification of bid.

14. **List of at least one (1) service station in any key city in the following areas where it has a contract with LANDBANK:**
 - **National Capital Region**
 - **North and Central Luzon**
 - **Southeast and Southwest Luzon**
 - **Eastern and Western Visayas**
 - **Eastern and Western Mindanao**
- Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:
 15. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 16. Income Tax Return for 2018 filed manually or through EFPS.

Second Envelope – Financial Component

- The Second Envelope shall contain the following:
 1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
 2. **Duly filled out Revised Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)**
 3. Duly filled out Breakdown of Bid per office (sample form – Form No. 9)
 4. Duly filled out Breakdown of On-Call Services Fee (sample form – Annex A-1)
 5. **Duly filled out Revised Breakdown of Cost of Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System Devices per Branch (sample form – Annex F)**

ANNEX F

Revised 08.22.19

Breakdown of Cost of Supply, Delivery, Installation and Activation of Fire & Burglar Alarm System Devices per Branch

Item 1	Devices	Estimated Quantity	Unit	Unit Cost	Total Cost
	Motion Sensor	5	piece		
	Wired Panic Button	15	piece		
	Smoke Detector	22	piece		
	Magnetic Door Contact (Wide Gap & Heavy Duty)	10	piece		
	Vault Vibration Contact	6	piece		
	Fire Pull Station with Bell	3	piece		
	IP/GPRS Module	1	piece		
	Buzzer	2	piece		
	8-Zone Expander	1	piece		
	Keypad	1	piece		
	Control Panel with Keypad	1	piece		
Sub-Total: P					

Item 2	Consumable (Installation Materials)	Estimated Quantity	Unit	Unit Cost	Total Cost
	Wiring				
	Standard Cat 5 (25 meters per device)	66	device		
	RJ 45 (2 per device)	122	piece		
	Power Cable/Card				
	Flat cord # 16 (per meter)	6	meter		
	GI Wire 5/16 (Pull wire)	1	kilogram		
	Masking Tape	1	piece		
	Piping				
	PVC 1/2"	60	piece		
	Elbow 1/2"PVC	12	piece		
	Flexible hose	50	meter		
	Plastic molding, 5/8	8			
	Pull/Termination Box				
	Box 4x4x4 (Junction box) #20	20	piece		
	Others				
	Electrical Tape	3	piece		
	Mighty Bond	2	piece		
	Black screw	2	box		
	Cable tie	1	set		
	Paint Thinner/Lacquer (bottle)	1	bottle		
	Drill bit	5	piece		
	Paint brush	1	piece		
	Gloves (Set)	3	set		
	Rags (Set)	10	set		
	Incidental Consumable Materials (10% of the total cost of installation material)				
Sub-Total: P					

Item 3	Labor cost (Installation and Mobilization Cost)	Working Days	Number of Technicians	Costing per day	Total Cost
	Installation Cost (Salary for 2 technicians)	20	2		
	Transportation Cost		2		
	Lodging (20 calendar days for 2 technicians)	20	2		
Sub-Total: P					

Total Cost for Item Nos. 1, 2 & 3 (inclusive of all applicable taxes): P

NOTE: Total Cost shall be based on actual devices and materials used.

REVISED ANNEX F